

2019-2021 ELMV

EDUCATION LEADERSHIP MOHAWK VALLEY

CANDIDATE SELECTION CRITERIA AND PROCESS

The purpose of the Education Leadership Mohawk Valley is to identify future leaders for our school districts, broaden their perspectives, and confront the educational issues at large. The superintendents and educational leaders of our Central New York State Region will design a plan to introduce new, talented people to the careers of school, school district, and BOCES leadership. The plan will reflect the needs of the leadership group. Activities may include mentoring, workshops, shadowing experiences, study groups and other opportunities.

Desirable characteristics of leadership candidates include:

- A. **LEADERSHIP ABILITY.** This may be demonstrated by participating in activities within the educational setting and the community.
- B. **COMMITMENT TO PROGRAM.** The candidate and employer must be willing to make the time commitment to participate in all program activities over the two-year period.
- C. **STABILITY IN COMMUNITY.** It is important that the candidate has a high likelihood of remaining in the school district or region for at least several years.
- D. **EXEMPLARY CHARACTER.** Candidates should have a positive attitude towards education, students and the community, and project the type of character desirable in educational leaders.

A screening committee will review each application and determine the ability of each candidate to meet the characteristics outlined. In addition to these characteristics, an attempt will be made to choose candidates from varied backgrounds, experiences, communities and geographic areas.

Applications are available on your local BOCES website.

All completed applications must be submitted **online** to the office of the District Superintendent of the applicant’s local BOCES by April 25, 2019.

Oneida-Herkimer-Madison BOCES	Madison-Oneida BOCES	Herkimer-Fulton-Hamilton-Otsego BOCES
<p style="text-align: center;">Ms. Jacklin Starks Interim District Superintendent Oneida-Herkimer-Madison BOCES P. O. Box 70 4747 Middle Settlement Road New Hartford, NY 13413 (315) 793-8569 Email: cschmalz@moboces.org</p>	<p style="text-align: center;">Ms. Jacklin Starks District Superintendent Madison-Oneida BOCES P.O. Box 168 4937 Spring Road Verona, NY 13478 (315) 361-5510 Email: cschmalz@moboces.org</p>	<p style="text-align: center;">Mrs. Sandra Sherwood District Superintendent Herkimer-Fulton-Hamilton-Otsego BOCES 352 Gros Boulevard Herkimer, NY 13550 (315) 867-2023 Email: smaxson@herkimer-boces.org</p>

ELMV PARTICIPATION PROCESS

1. Submission of ELMV application.
2. Review of application and selection of participants.
3. Notification to selected participants.
4. Notification of participants' selection to the participants' superintendent.

SUPERINTENDENT RESPONSIBILITIES

1. Mentoring of the participant or actively involved in seeking a mentor.
2. Facilitate the interview/shadowing process.
3. Provide release time for the participant to participate in interviews and seminars without penalty.
4. Provide a course outline to all contact persons in order to guide a successful shadowing experience.
5. Schedule debriefing sessions following each shadowing experience and seminar.

PARTICIPANT RESPONSIBILITIES

1. Complete the Administrative Field Experience consisting of eight interviews or shadowing experiences with a variety of individuals and groups associated with the administration and leadership of a school district. These shadowing experiences are intended to assist participants in gaining an appreciation and understanding of the range of educational leadership roles across school districts. The Administrative Field Experience should result in participants gaining insight into the skills, responsibilities, and challenges of these individuals and how each impacts the larger school community to support student learning. Shadowing and/or interviewing experiences should be completed outside of the participants' home district in order to allow the participants to gain a broad perspective of various school district practices and school cultures. Shadowing and/or interviews may be completed within the home district only when necessary.
2. Maintain a journal of activities and reflections of the ELMV experience. Participants are encouraged to select a theme (standards, looping, etc.) and ask questions related to this theme during each interview.

3. Develop a portfolio to include a resume, educational belief statement or philosophy of educational leadership, leadership goals, artifacts demonstrating educational leadership accomplishments and reflections on these accomplishments.
4. Participation in a final symposium with the ELMV Steering Committee- During the final symposium, participants will present their portfolios and plan for their next step as educational leaders.

This experience is designed to assist participants in answering the questions:

- What did you learn about educational administration and leadership through this experience?
- How could I apply my new understanding of educational leadership to my work as an educational leader?

CONFIDENTIALITY:

The shadowing and mentoring activities may involve issues that are to remain confidential. Questions of confidentiality should be discussed with the participant’s mentor. All participants are expected to conduct themselves in a professional manner, so as to maintain the integrity of the leadership experience.

PROGRAM TIMELINE:

By April 25, 2019	Submission of ELMV Application
May 2019	Selection of 2019-2021 Cohort Participants
August 2019	Start of 2019-2021 Program
October 2019	Participant Dinner Meeting
January 2020	Participant Dinner Meeting
May 2020	Participant Dinner Meeting
October 2020	Participant Dinner Meeting
January 2021	Participant Dinner Meeting
March 2021	ELMV GOAL Conference Participation
May 2021	Final Symposium

Specific dates are established by the steering committee.

**Education Leadership Mohawk Valley
2019-2021 Cohort Application**

Last Name	First Name	Middle Name

Work Address

Street Address	City	Zip Code

Home Address

Street Address	City	Zip Code

Phone Numbers

Home	Work	Cell

Email Address

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Education

	School Name, City & State	Date Graduated	Degree	Major
<i>High School</i>				
<i>Undergraduate</i>				
<i>Graduate</i>				

Honors or Awards

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Employment

Present Employer:	Office Location:
Date Employed:	Title/Responsibility:
Principal Name and Phone Number:	
Superintendent Name and Phone Number:	

Previous Employers (most recent first)

Employer	Location	Title/Responsibility	From/To

A. Organizations and Activities

Please list, in order of importance, up to five (5) organizations which you are or have been a member.

Organization/Activity	From	To	Position(s) Held

B. What have you accomplished in at least three of these organizations/activities that you consider important?

C. What do you hope to gain from your ELMV experience?

D. What are the three (3) most pressing challenges facing education that concern you? Why are these challenges important to you? Make recommendations for addressing these challenges.

Issue 1

Issue 2

Issue 3

E. Are you currently involved in taking educational administration courses? If so, where? How many credits have you completed? If not, are you interested in beginning coursework?

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References

#1

#2

#3

<i>Name</i>			
<i>Title</i>			
<i>Business Address</i>			
<i>Phone Number</i>			

_____	_____
<i>Applicant Signature</i>	<i>Date</i>
_____	_____
<i>Sponsor (Principal/Superintendent) Signature</i>	<i>Date</i>
_____	_____
<i>Superintendent Signature</i>	<i>Date</i>

All applications are subject to a confidential evaluation.